

The Diocese of Birmingham – Camp Tekakwitha Camp Use Agreement

Camp Tekakwitha is a privately owned, privately funded religious camp. Located in St. Clair County, Alabama, the camp is a place of retreat, designed for like-minded youth groups, parish organizations and clergy within our diocese committed to the same mission as the Catholic Church. At this camp the Diocese of Birmingham in Alabama seeks to teach by act and deed the principles of our religion. The Diocese reserves the right to deny access to any group or individual with a history or intention of preaching or teaching in opposition to the doctrine, moral teachings, or practice of the Catholic Church.

It is required that all users of Camp Tekakwitha be in compliance with child and youth protection policies and practices of the Diocese of Birmingham.

Name of Group or Organization _____

Group Leader (Name) _____

Phone _____ E-Mail _____

Person Responsible for Payment of Fees _____

Phone _____ E-Mail _____

Address _____

City _____ State _____ Zip Code _____

Proposed Date and Time Group will Arrive at Camp _____

Proposed Date and Time of Departure _____

Proposed Arrangements for Early Setup _____

Estimated Number of Participants under 18: _____, ages 18-20: _____, over age 21: _____

Purpose of Program to be Conducted at Camp _____

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Facilities Requested

(Consult current Camp Tekakwitha Fee Schedule for pricing - www.camptekakwitha.net)

- Camping Field (space to setup tents, camping equipment, and use of portable toilets only. You must provide all equipment. Use of toilets at Schwarzhoff Hall may be possible. Does not include the use of any building, refrigerator or kitchen. You may need to share camping space with other groups)
- Bunk House(s) Number of Bunk Houses Requested _____
- Keiser Lodge (Lodge)
- Hall and Kitchen
 - Check here if you intend to use the built-in video projector

- St. Kateri Chapel Desired Chapel Schedule _____
 St. Kateri Chapel is for Catholic worship only, it is not part of the dining area or activity space. There is no charge for the use of St. Kateri Chapel. However, it is unlikely you will have exclusive access. Be prepared to share the chapel with other groups
- Outdoor Chapel Outdoor Chapel Schedule _____
- Swimming Pool Pool Schedule: _____
 _____ (Yes/No) Group will provide own qualified lifeguard(s) – Reference Camp Rule #17
- Lake Use Lake Use Specifics _____

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Group Leader Responsibilities When Using Camp Tekakwitha

- The Group Leader will keep the camp manager informed about any changes or problems regarding camp use
- Provide supervision of all participants (adults, youth and children)
- Stay within the limits of your reservation. Camp manager must approve the use of any part or facility of the camp not included in this agreement
- The Group Leader is responsible for observing and enforcing camp rules with his/her group’s participants and guests
- The Group leader must always have a current list of all members of his/her group and any guests while on the property

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Special concerns or notes: _____

Group Leader Agreement (Signature) _____
Group Leader must be authorized to act in the name of this group/organization

Send completed form to:

Camp Tekakwitha
 The Diocese of Birmingham
 PO Box 12047
 Birmingham, AL 35202
 E-Mail: YouthMinistry@BhmDiocese.Org

Camp Rules

1. Accidents or medical emergencies requiring an ambulance or rescue:
 1. Ensure immediate safety of all involved
 2. Begin first-aid
 3. Call 911 (use a cell phone if you have signal – use the camp phone if not)
 4. Send someone to the front gate to meet and guide the rescue squad
 5. Notify the camp manager
6. You must have specific permission before going onto camp property.
7. Ordinarily, the camp is not available prior to the agreed upon arrival time. However, you may request arrangements for early setup. This must be specified on the Camp use Agreement
8. The camp is surrounded by private property. Your group does not have permission to go on anyone else's property
9. Your group must always enforce the youth protection rules of the Diocese of Birmingham (enclosed). This includes, but is not limited to, the 2-adult rule
10. All groups must have proof of current youth protection training and criminal background checks for all adults
11. All participants (adult and youth) must provide a signed release form as provided at www.camptekakwitha.net/ Please have forms available to turn in upon arrival at camp
12. Groups not covered by the Diocese of Birmingham's insurance must provide a certificate of insurance naming Camp Tekakwitha and the Diocese of Birmingham. The Diocese of Birmingham has a certificate on file from the BSA
13. Evening curfew and quiet time begins at 11:00 PM and ends at 6:00 AM. This means all participants will be in their quarters by 11:00 PM. Noise complaints will be taken seriously
14. Camp Tekakwitha is a "walking camp." Please park your car and walk. All vehicles are to be secured in a designated parking area. There is no cell signal at Camp Tekakwitha. There is a landline telephone available for outgoing emergency calls 24/7. It is available to all users of Camp Tekakwitha
15. RVs and campers are not permitted
16. Do not block gates or roadways
17. Pool Rules: At least two adult (age 21 plus) supervisors must be present at the pool In addition to at least one certified lifeguard per 40 bathers. Lifeguards must have current American Red Cross, YMCA or BSA lifeguard certification. Lifeguard credentials are to be provided to the camp manager no less than 14 business days prior to camp use
18. Lake Rules: Life jackets must be worn by all persons engaged in boating activity (rowing, canoeing, rafting, paddle-boating and kayaking). Lake swimming is not permitted
19. The lake is small and many of our campers would like to have a chance to catch a fish, so we request "catch and release." It may be possible to keep a reasonable number of fish if you plan to teach young people how to clean and cook fish on-site. Please ask.

20. Firearms are not permitted
21. Hunting is not permitted
22. Camp Tekakwitha is a non-smoking facility
23. Pets are not permitted. Please notify Camp Tekakwitha before arrival if someone in your group will be bringing a service animal
24. Trees or other vegetation is not to be cut or removed without specific permission from the camp manager
25. We do not supply firewood nor are you permitted to cut standing trees without permission. You may collect and use any wood you find on the ground.
26. Propane and liquid fuels are to be handled by adults only
27. Do not dig holes or build ground fires without specific permission
28. We have safe drinking water. Ask the camp manager about how to access the water in the camping area. Bring your own containers for transporting water to your campsite
29. Groups are responsible for their own setup
30. Items (tables, chairs, utensils, etc.) must not be removed or borrowed from any building or other location in camp
31. Do not mark or attach anything to a wall or floor. Do not attach tape (of any kind) to floors or walls
32. Food and drinks are not permitted in any bunk house. \$150 per building fine may be levied against any group violating this rule
33. CLEAN-UP: You must leave the facility “move-in” ready for the next group (this includes all facilities used and does include toilets and bathrooms). The camp will provide cleanup supplies
A substantial cleanup fee will be assessed if the camp must provide cleanup. Talk to us before you make your reservation if you know you can’t provide cleanup. We may be able to arrange less expensive services
34. There is no dumpster. You must carry your trash off the property. Trash left anywhere on or around the camp is unacceptable
35. Each group is responsible for any property or facility damage (intentional or accidental) caused by its members. Repair and restoration costs will be assessed to the group causing damage. Please consult with the camp manager as soon as you become aware of property or facility damage
36. It is likely you will be sharing the camp with other groups. Your group must not interfere with camp use by others. All users are to be good neighbors, treating others with respect and kindness. **Proselytizing** adults, youth or children belonging to other groups is not permitted
37. Attire must be modest, and speech is always to be respectful
38. Participants and guests are to treat others with kindness and respect.
39. Groups not in compliance with camp rules may be asked to leave and all deposits and fees will be forfeited